



Support for the
Voluntary and Community Sector
of Teesdale and Wear Valley



Volunteer Centre
Teesdale & Wear Valley

Member of NAVCA and
Volunteering England

2D is a Company Limited by Guarantee
Company No.3753635 Charity No.1085048

Unit 9
Crook Business Centre
New Road
Crook
Co. Durham
DL15 8QX

OUR REF:
DATE: 20/04/10

Thank you for your interest in the Weardale Action Partnership Small Grant Fund

Please find enclosed the application form and guidance notes which contain the information you need to apply to this fund.

The applications will be appraised by a panel consisting of Board Members from the Weardale Action Partnership.

The deadlines for receipt of completed applications are the last working day of the month (commencing May 2010) or until the funds are exhausted.

Please note we can not fund activities that have already occurred.

If you have any further questions please contact 2D on 01388 762220 or enquiries@2d.org.uk

Tel: (01388) 762220
Fax: (01388) 762225

E-mail: enquiries@2d.org.uk
Web: www.2d.org.uk



INVESTOR IN PEOPLE





**Weardale
Area Action Partnership**

Weardale Action Partnership

Small Grants Scheme

Application Form
and Guidance Notes



WHAT IS THE SMALL GRANTS SCHEME?

The small grants scheme has been developed in response to the outcomes of the initial Forum meeting for Weardale Action Partnership (WAP) where one of the main priorities identified was 'support to the voluntary and community sector'.

The overall aim of the grants scheme is to support local groups working within the WAP area and in doing so improve the lives of local people. Priority will be given to those applications that cover or address the priorities of WAP, which include; Youth, Employment, and increased access to local facilities including transport issues

We welcome all voluntary and community groups to apply and while we would encourage match funding, we will consider fully funding a project.

The scheme will run until the end of March 2011

HOW MUCH CAN I APPLY FROM?

The minimum grant will be £50 with a maximum of £1000, however it is anticipated that the average grant will be £300—£400

WHO CAN APPLY

- Any local not for profit group working in the Weardale Area Action Partnership area
- Be volunteer led (i.e. with largely volunteer based input)
- Church based groups who operate activities and services which are not purely for religious benefit

If your group fits any of the above you must also have:

- A constitution or governing document
- Have a bank account in the groups name that requires at least two people to sign each cheque withdrawal
- Produce annual accounts
- Use the grant within 6 months

EXCLUSIONS

- **Any group with more than one years running costs that is not already allocated**
- **Any activities that promote politics or religion**
- **Applications from AN individual**
- **Loans or interest payments**
- **Any statutory responsibilities**
- **Retrospective costs**
- **Recoverable VAT**
- **Liability arising out of negligence**
- **Profit making organisations**

EXAMPLES OF WHAT CAN BE FUNDED

- **Purchase of equipment e.g. computers, furniture**
- **Contribution towards rent and overheads costs**
- **Start up costs for new groups**
- **Activities that support community action**
- **Costs of putting on a local event**
- **Training for volunteers**

HOW TO APPLY

Read the guidelines and once you are sure that you are eligible complete the Application and send it along with all of the relevant documentation to:-

**2D Unit 9 Crook Business Centre
New Rd
Crook
Co Durham
DL15 8QX**

If you need any advice or support on completing the application contact Phil or Lindsay on 01388 762220

WAP small grants scheme, Application Form

Name of group	
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Name of main contact	
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Address of main contact (all correspondence will be sent to this address)

Telephone	Mobile
Email:	

Type of group	
Registered charity <input type="checkbox"/>	Registration number <input style="width: 150px;" type="text"/>
Unregistered group <input type="checkbox"/>	
When was your group set up (month/year)	<input style="width: 150px;" type="text"/>

How many people are involved in managing the group?	<input style="width: 150px;" type="text"/>
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How many (if any) paid members of staff do you have?	<input style="width: 150px;" type="text"/>
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When do you plan the activities to take place?	<input style="width: 150px;" type="text"/>
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Is the grant for a one of project?	YES / NO
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Which wards will benefit from the grant? (Please specify all wards)

Please describe the activities that will take place if you receive a grant and who will benefit

What are the ages of the people who will benefit

0-5 6-10 11-16 17-25 25-59 60+ all ages

How many people will benefit if you receive a grant

Please tell us if your group has had a grant from any other source in the last year

Item or activity	Total cost	Amount requested
Totals		

If the total cost is more than the amount requested can you tell us how you will raise the additional funds

Please give us your bank account details

Name on account

Address

Sort code

--	--	--	--	--	--

Account number

--	--	--	--	--	--	--	--

Building Society roll number

How many people have to sign each cheque or withdrawal

Please ensure that the following are included with your application

Constitution or governing document

Copy of latest accounts or if you are a new group an estimate of income and expenditure for you first year

Copy of your most recent bank statement

I confirm that to the best of my knowledge and belief that the information in this application form is correct, any information found to be false or misleading may lead to the application being withdrawn. I understand that you may ask for more information at any stage of the application process

Signature

Date

Weardale Action Partnership Forum Member

If you and your organisation wish to become a member of the WAP forum please tick the box below.

By signing up for the forum you can:

- Attend approx 2 forum events per year to help steer and monitor the progress of the Teesdale Action Partnership
- Join a task group.
- Receive regular updates on the Board business and invited to attend and input.
- Finally, you could receive support and advice from relevant partners including health, police, business, housing and many more.

What is an AAP?

Weardale Action Partnership(WAP) is the name of your Area Action Partnership (AAP) if you live in the Parishes of Wolsingham, Stanhope, Witton le Wear, Muggleswick, Hunstanworth and Edmunbyers

AAPs are a new way of involving you in the work of your County Council, Parish Councils, Housing, Health, Police and Emergency Services, local businesses and the voluntary and community sector, placing you at the heart of local decision making.

We would like you to work with the AAP to identify and address your local issues and in turn improve the area you live in, its services, its facilities and its appearance, its very way of life!

For Further information on the AAP please get a web update by logging onto <http://www.durham.gov.uk/Pages/Service.aspx?ServiceId=6500> or contact the coordinator on 07818510375

‘Your Area, your Action, your Partnership!’



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